



## **Patient Participation Group/Wilsden Medical Practice Minutes of Meeting 1<sup>st</sup> February 2016**

- 1. Welcome:** Wendy welcomed everyone to the meeting, including Pauline Sharp from the Foundation Trust at Airedale Hospital. Pauline talked about the work involved in her role at Airedale Hospital.
- 2. Present:** Wendy Parkin, Christine Stephenson, Gill Leather, Judith Fenton, Ruby MacDonald, Joe Jagger Dave Moore, Trish Smith, Anita Booth, Margaret Andrews, Jenny Lightowler, and Michelle Eastwood
- 3. Apologies:** Sylvia Fisher.
- 4. Minutes of previous meeting 7<sup>th</sup> December 2015:** The minutes were approved.
- 5. Matters arising:** Covered on the agenda.
- 6. Treasurer's Report:** Trish gave a breakdown of the figures.
- 7. Parish Council grant:** Refused because it was thought that PPG was funded. This is untrue, and a letter is going back to them. We may be able to apply to other village councils.
- 8. Practice manager's slot:** Michelle addressed issues with the answering service. Also talked about the online system problems which are nationwide. Brought us up-to-speed on staff changes. New G.P. Laura Butler.
- 9. E technology/data design and analysis: Dave:** Web site out of date due to staff changes and getting up to speed, but should be sorted out soon, for most. Dave to analyse Warfarin survey and using same questionnaire as last year.
- 10. Student Slot:** Told us about interviews for universities. PPG experience has helped for Ruby. Joe has offers back for an engineering course, and has also been able to become a blood donor.
- 11. Communication Issues:** There have been some communication issues, so Dave will update the member's details and send out. Wendy wondered about using text messaging instead of email, but it was pointed out that it is difficult to print messages.
- 12. Schools Surveys:** Ongoing. Approach CCG for funding. Chris & Jenny to organise.
- 13. Warfarin survey:** see above – now being done.
- 14. Hard to Reach Survey:** All invited to pre-meeting on 7th March at 11:30.
- 15. 'Pharmacy First' evening:** Date to be confirmed.
- 16. PPG Local Network:** Collectively known as Local Network Group-Bingley. Planning events on sexual health, and CPR training. Interested in working together with the school's survey targeting students.
- 17. CCG report: Updated by Wendy.** Bradford Area has the largest young population in Europe. Quality premium money available. Survey says 7-day opening not needed at every practice, but walk-in centres are needed. Monies might be available for none-recurrent projects. Peoples Board has been introduced. 'Community Chest' money also available for PPGs working together on projects which also involve community groups.

- 18. Admin etc:** No progress with using TV screen in waiting room. One comment from lips box re music in waiting room
- 19. AOB:** Notices on chairs for infirm missing again
- 20. Future meeting dates:** 7<sup>th</sup> March, 4<sup>th</sup> April, 9<sup>th</sup> May 6<sup>th</sup> June; 4<sup>th</sup> July, 1<sup>st</sup> August, 5<sup>th</sup> September; 3<sup>rd</sup> October; 7<sup>th</sup> November, 5th December